

Public Notice

Notice hereby given that the County of Webb is accepting proposals for a design/build project. The project requires certain improvements at the Webb County Nutrition and Health Center.

Proposals must be submitted one (1) original and eight (8) copies in sealed envelopes to the Webb County Clerk's Office.

Sealed envelopes must be marked (Sealed Proposal) with Proposal number and title on front lower left hand corner of envelope.

Mark Proposal: **Proposal # P-2006-20 "Webb County Nutrition and Health Center"**

Proposals will be either hand delivered or mailed to the following location:

**Webb County Justice Center
Webb County Clerk's Office
1110 Victoria, St. Suite 201, 2nd Floor
Laredo, Texas 78040**

Proposals must be delivered no later than **2:00 P.M., Tuesday, June 27th, 2006.**
Proposals received after the time and date specified will have no consideration.

Copies of Request for Proposals may be obtained at the Webb County Purchasing Office, 1110 Washington St., Suite 101, 1st Floor, Laredo, Texas 78040. Also be obtained at www.webbcountytx.gov

The County of Webb reserves the right to reject any and all proposals or to select the proposals that in the best interest of Webb County.



Eloy Ramirez, Jr.

County of Webb
Request For Design/Build Proposals For The Webb County Nutrition and Health Center

I. Introduction

The County of Webb is currently soliciting Design/Build Proposals to retain the services General Contractor to design and construct a building to be used as a Nutrition and Health Center.

The site location is adjacent to the Webb County Self Help Center, 8116 State Highway 359, this location is approximately six and a half (6 ½) miles traveling east from Bob Bullock Loop on HWY 359.

II. Timeline

The County of Webb reserves the right to modify the timeline at any time. Should the due date for proposals be changes, all prospective prospers shall be notified.

- | | |
|---|-----------------------|
| • Release of Proposals | Date, June 11, 2006 |
| • Proposals Due Date | Date, June 27, 2006 |
| • Review of Proposals | Date, July 05, 2006 |
| • Recommendation to Commissioners Court | Date, August 10, 2006 |
| • Construction Start Date | Date, August 07, 2006 |

III. Scope of Work

The Webb County Self-Help Center is currently accepting design/build proposals to retain the services of a General Contractor to construct a 40' X 60' (2,400 sq ft.) Structural building. The Contractor must provide all construction documents, Rendering of building, plans and specifications, building permits(s) if required and Labor and materials to construct this building. The building must comply with all Building codes, American Disabilities Act (Handicap Requirements), and International Building Code.

The Concept is to building a partial building so that the Self-Help Center can complete the building outer walls with concrete block and stucco.

The General Contractor will be responsible for the following:

1. Site work and elevations
2. Rough-in plumbing preparations and plumbing connections
3. Concrete foundation, (slab on grade)
4. Electrical Rough-in and electrical connections
5. Structure columns

6. Wall base
7. Roof base
8. Ten foot veranda around entire building
9. All door(s) and window hardware.

The General Contractor shall provide (**ALTERNATE Number 1**) cost estimate to Include overhead and profit for the following items.

1. All electrical wiring and preparation including fixtures.
2. All plumbing preparations including fixtures.
3. Interior wall framing with 3/4" fire rated sheet rock, tape and float.
4. Interior carpentry to include demonstration island kitchen and cabinets.
5. Interior Painting.
6. HVAC system.

IV Construction Cost Estimate

The County of Webb would like for each proposer to prepare a cost estimate based on the Scope of Services. The concept here is not to predict the lowest cost possible but; rather that the proposer most realistically and carefully prepare probable cost, of material, equipment, hardware and labor cost. Proposers must pay close attention Scope of Service cost estimates and clarifying assumptions and excluding scope that is not part of the proposal and is essential to understanding of this project.

V Submittals

A. Format:

All proposal should include the following, in the order listed:

1. Transmittal Letter: Include a brief introduction to your firm and your interest in this contract; give main contact name, phone number, fax number, and email address, if available.
2. Construction Approach: Include an explanation on how you plan to approach the construction of this project. Listing of basic material and hardware and concepts.
3. Team Qualifications: Include qualifications of the design and construction team assigned to this project.
4. Construction Cost Estimate: Include a complete cost estimates which will allow the complete understanding of this project and scope of work.
5. Proposed Schedule: Include a complete and concise design and construction schedule of the entire project.

VI Due Date and Time

All proposals must be delivered no later than 2:00 P.M. Tuesday, June 27, 2006.

**Deliver to: Webb County Clerk's Office
Webb County Justice Center
1110 Victoria St., Suite 201
Laredo, Texas 78040**

Any proposal received after the time specified will be considered late and will be rejected.

VII Evaluation Criteria

All proposals shall be evaluated by the "Score/Selection Committee." Proposals shall be evaluated on the following criteria. Each proposal shall be scored with a possibility of scoring a maximum of one (100) hundred points. The proposer who scores the highest points; will be the firm that will be selected. After the County makes a selection, it shall proceed to negotiate a contract at a fair and reasonable price.

If the County is unable to negotiate a satisfactory contract with the most highly qualified person, the County shall end negotiations with that person/firm and begin negotiations with second most highly qualifies person. The negotiations shall be undertaken in this sequence until a contract is made.

1. The design/build team's relevant understanding of project objectives as indicated in scope of service. Total of ten (10) points.
2. The design/build team's experience and quality of resources assigned to this project. Total of ten (10) points.
3. The design/build team's qualification to undertake this project and members assigned to this project. Total of twenty (20) points.
4. The total costs to include overhead and profit as outlined in the scope of service. Total of forty (40) points.
5. Based on your understanding of project objectives please provide a time-frame form start to finish. Total of fifteen (15) points.
6. Minority/Women – Owned Business: The County of Webb shall make an effort to solicit and encourage minority and/or women-owned business participation for county contracts. Total of five (5) points.

VIII Terms and Conditions

1. Submittal Instructions: All submittals must be delivered to:

**Webb County Clerk's Office
The Honorable Margie Ibarra Ramirez
Webb County Justice Center
1110 Victoria St., Suite 201
Laredo, Texas 78040**

On or before the 2:00 PM, Tuesday, June 27, 2006.

Facsimile or electronic mail will not be accepted. No Exceptions will Be made for proposals arriving after the due date and time.

2. Copies: Please submit one (1) original plus eight (8) copies of your proposal.
3. Proprietary Information: If you are submitting any information you consider to be proprietary, you must clearly mark in **"Proprietary Information."** If the Purchasing Agent concurs, this information will not be considered public information. Pricing information cannot be considered proprietary.
4. Signature Block: All proposals must be signed by an authorized agent of your firm. Any firm or individual submitting a signed proposal shall be deemed to have read and understood all the terms, conditions, and requirements of this Request for Proposal.
5. Refusal: The County of Webb reserves the right to refuse any and/or all proposals, or any part thereof.
6. Withdraw Proposal: You may withdraw your proposal at any time prior to the date and time set for closing.
7. Discussions/Negotiations: The County of Webb reserves the right to conduct discussions with proposers, and to accept revisions of proposals, and to negotiate price changes at the sole discretion of the county. During this discussion period, the County will not disclose any information regarding proposal submittals. Upon the execution of a contract, the proposals will become public record and contents will be disclosed upon request.
8. Award: The award shall be made to the responsible proposer whose proposal is determined to be the most advantageous to the County based on the evaluation factors described in the Request for Proposal. Price, although a consideration, may not be the sole determining factor. The County reserves the right to as for the "Best and Final Offer".
9. Pre-award Presentations: The County reserves the right to require presentations from the highest ranking proposers, in which they may be asked to provide additional information.
10. Protests: Any actual or prospective proposer, offer or, contractor, or citizen who is aggrieved in connection with the solicitation or award of a contract may protest in writing to the Purchasing Agent. A protest shall be submitted within 10 working days after the aggrieved person knows or reasonably should have know of the facts giving rise to the protest. Protest procedure time limit may be extended upon mutual agreement of the Purchasing Agent and aggrieved party. Protestors may file a protest on any phase of solicitation, bid, proposal, or award, including but not limited to procedure, specification, or award.

The written protest shall include, as a minimum, the following: The name and address of the protestor, appropriate identification of the procurement document, a statement of the reasons for the protest and any available exhibits, evidence, or documents substantiating the protests.

The Purchasing Agent shall provide a written determination to the protestor within five (5) working days after receiving all relevant requested information. In the event that such written response from the Purchasing Agent sustains the prior position of the County, the protestor may resubmit the protest to the Webb County Purchasing Board within five working days after receipt of the written ruling by the Purchasing Agent. Both response and appeal procedure time limits may be extended upon mutual agreement.

IX Contract: The successful proposer is expected to enter into a standard contract as approved by the Webb County Attorney's Office.

X Indemnification: The successful proposer shall indemnify and save the County of Webb harmless, to the extent permitted by law, from any and all claims, demands, suits and actions which may arise from errors and omissions caused by the successful proposer in conjunction with contractual obligations including but not limited to, obligations for the preparation of any and all documents required by the County of Webb in conjunction therewith, and shall defend all suits, in the name of the County of Webb when applicable, and shall pay all costs and judgments which may issue thereon.

XI Insurance: The successful proposer shall furnish the County of Webb, Purchasing Department with Certificate of Insurance which indicates that insurance coverage has been obtained, including professional liability, which meets the minimum requirements as are required by Texas Law for work performed by the proposer. The County of Webb shall be named as an additional insured. The proposer shall be responsible for notifying the Webb County Purchasing Department of any modification to, or cancellation of, these policies during the contractual period; including, but not limited to, any pending or paid claims against the aggregate amount of the policy.

XII Limitation of Multiple-Fiscal Year Obligations: All financial obligations of the County of Webb under this contract subsequent to the fiscal year in which signed is contingent upon funds for this purpose being appropriated, budgeted, and otherwise made available by the Webb County Commissioners Court. This contract shall not be deemed to create any multiple-fiscal year direct or indirect debt or other financial obligation whatsoever for these purposes.

XIII Payment and Performance Bonds: the successful proposer must provide the County Of Webb a one hundred (100%) percent payment and performance bond. The bonds must be submitted with a duplicate copy of the contract agreement to the County Attorney's Office. All payment and performance bonds must be issued from an insurance company that is duly authorized to do business in the State Of Texas.

XIII Proposer Information and signature block:

The undersigned, an authorized agent of his/her company hereby certifies:

- () familiarization, with all terms, condition, and specification herein stated;
- () vendor is qualified to perform work and services as indicated;
- () that the pricing contained in this submittal is valid until _____.
Date

Company Name

Authorized Signature

Mailing Address

Print Name

City, State, Zip Code

Title

Federal Employer ID Number

Telephone Number

Company Status; Corporation, etc

Fax Number

E-mail Address